

Winfield Township Board Meeting Minutes
6/8/2023 7:00 PM

Meeting called to order at 7 p.m. Pledge of Allegiance and roll call of all members were present. Ryan VanSolkema, Julia Potratz, Ken Bloom, Brenda Arnold, and Theresa Bennett-Stratton.

Motion to approve meeting minutes from 5/11/2023 by Brenda, seconded by Julia, all yea.

Motion to approve 6/8/2023 Agenda by Ken, seconded by Ryan, yea all.

Public comment, none.

Clerks Report Election audit by the state. We did not record the permanent and that has been done. We need the black transfer bag to take things to the County clerk after the election. Hart election equipment was updated. August election for Morley schools 193 voter and will be transferred to Deerfield Township to handle the in person voting. We will send out ballot applications and letter to others about where to vote in person. Budget and pay was still in work. Move other boards and election workers to be a vendor for a 1099 should they go beyond \$600. Quickbooks is still on going to align categories with the treasurer.

Treasurer Report – general \$373,988.04 tax \$18,850.02 building \$150,546.93 fire \$95342.15 ARPA \$238030.29 total \$836,757.29 Researching sending out tax bills whether we do them or send them out to be mailed. QuickBooks update, I am working with Ken to get them reconciled together. Tuesday is Brenda’s work day.

Amber Anderson oath of office to be the deputy treasurer.

Zoning – Dave Kelsey

Fire Department – Pat Carr Total 166 runs at this time. I am working to get grant money of up to \$10,000 for each municipality. Letter was signed for Pat to work as our representative to submit for the grant. County wide blight ordinance appears it will be shelved. Ongoing discussion with Sheriff to find out if it can be modified and adopted.

PC Report- Julia – Draft ordinances were accepted at the PC meeting. Motion by Teresa to have Planning Commission meeting on Monday 6/25/23 at 7 pm at Crossroads Church public meeting for solar and wind ordinances, seconded by Julia. All yea, motion passed.

OLD BUSINESS

Township credit card application is still being worked on.

Website Shumaker is still under construction. Jamie Snyder had taken photos of cemeteries, park and Tamarak Library. Existing documents on the old site will be move to the new website.

Clerk’s Audit is ongoing with Weiss & Associates they additional information.

Township Hall- Kevin LaFountain is updating the drawings and should be done hopefully in the next month. When the plans get revised to put out for bids to build.

Checks & Bills to pay (see attached). The \$6800 check was supposed to be to Weiss not Pitcher Perfect. Motion to pay bills with the \$6800 check (4790?) to be voided and a new one for Weiss for it by Julia, seconded by Theresa. All Yea. Motion passed.

NEW BUSINESS

Blight ordinance currently tabled waiting on county revisions.

Motion to purchase two additional computer, one for the treasurer and the other for deputies to do online training by Theresa, seconded by Ken. All yea, motion passed.

To have a citizen liaison to overlook the cemetery and park. Motion by Julia to approve the citizen liaison position, seconded by Brenda. All yea, motion passed.

Cemetery and park signs – Viking signs of Howard City can designed new signs for all three for \$1675. Motion to have Viking Signs to create new signs for the cemeteries and park by Julia, seconded by Theresa. All yea, motion passed.

Salary resolution - we are well below the state average. New pay to be effective July 1, 2023 Supervisor from \$9,200 to \$10,500, Clerk from \$16,500 to \$18,500, Treasurer from \$13,500 to \$16,500, Trustee from \$1,200 to \$1,500 special meeting from \$52 to \$55, Deputy Clerk \$1,200 to \$1,500, with a total increase of \$7,503. Assessor from \$20928 to \$21500 zoning \$7080 to \$8100, ZBA from \$45 to \$50, Planning Commission from \$45 to \$50, Board of Review from \$50 to \$55, Zoning permits from \$30 to \$50, PC special meeting fee for \$350, ZBA special meeting for \$350. Motion to approve the July 1, 2023 salary resolution by Julia, seconded by Ryan. Roll call: Ryan yea; Julia yea; Theresa yea; Brenda yea; Ken yea. Motion passed.

Budget 23-24 – Complied 4 year profit/loss to generate budget. Total income projected of \$432,674; total expenses \$422,682; a net profit of \$10,992. There should be no miscellaneous revenue and expenses. Ken and Brenda will update that to remove the “miscellaneous” items. This next year will be the 2 year audit and it will not be done by Campbell this time. We will have the treasurer and clerk Quickbooks to agree with no errors and reconciled properly. Motion to approve the Budget 23-24 resolution by Theresa, seconded by Ryan. Roll call: Ryan yea; Julia yea; Theresa yea; Brenda yea; Ken yea. Motion passed.

Public Comments

EGLE approved to do some dredging on Bailey just north of the corner of Almy.

More discussion about blight and abandoned vehicles. Possible township wide trash service. Late Sept for township wide trash cleanup.

Board Comments

Motion to adjourn at 8:27 by Julia, seconded by Theresa, all Yeas.

Kenneth Bloom, Clerk