

Winfield Township Special Board Meeting

November 17, 2022, 7:00pm

Notary Brenda Gartzke swear in Ryan VanSolkema (supervisor), Kenneth Bloom (clerk), Julia Potratz (trustee) and Dennis Arnold (deputy clerk) before the meeting was called to order.

Meeting was called to order and open with the Pledge of Allegiance by Supervisor Ryan VanSolkema, November 17, 2022 at 7:15p.m. Members present: Supervisor Ryan VanSolkema, Clerk Kenneth Bloom, Trustee Steve Cole, and Trustee Julia Potratz. Treasurer Cathy Killinger was absent.

Motion to approve of prior meeting minutes 11/12/22 by Steve Cole seconded by Julia Potratz, voice vote, motion passed.

APPROVAL OF THE AGENDA: Motion by Julia Potratz to accept Agenda, second by Kenneth Bloom, voice vote, motion passed.

Motion to update bank signature cards by removing the old board members and adding Kenneth Bloom clerk & Dennis Arnold deputy clerk to accounts by Steve Cole and seconded by Julia Potratz, voice vote, motion passed. Ryan –yes, Kenneth- yes, Julia, yes, Steve – yes, Cathy absent. ADD DEPUTY (TREASURER) CHARLES KILLINGER (ADDED). ALL YEA. INITIALED BYKOB AND RVS.

Motion to get Township credit card through Mercantile with a \$5000 credit limit to be used to pay memberships, subscriptions and online fees by Julia Potratz seconded by Steve Cole, voice vote, motion passed. Ryan –yes, Kenneth- yes, Julia, yes, Steve – yes, Cathy absent.

Motion to get quotes for QuickBooks review/training for Kenneth Bloom, Cathy Killinger, and Dennis Arnold by Steve Cole seconded by Julia Potratz, voice vote, motion passed. Ryan –yes, Kenneth- yes, Julia, yes, Steve – yes, Cathy absent.

Motion to get quotes for high speed copier, scanner, IT Services, laptop, backup/security for electronic data including new email accounts for elected officials by Julia Potratz seconded by, voice vote, action passed. Ryan –yes, Kenneth- yes, Julia, yes, Steve – yes, Cathy absent.

Motion for MTA training for Ryan VanSolkema, Kenneth Bloom and Julia Potratz in Lansing, including getting mileage reimbursement, on 12/16/2022 by Steve Cole seconded by Julia Potratz, voice vote, motion passed. Ryan –yes, Kenneth- yes, Julia, yes, Steve – yes, Cathy absent.

Motion to publish public noticed in the Greenville Daily News by Steve Cole and seconded by Julia Potratz, voice vote, motion passed. Ryan –yes, Kenneth- yes, Julia, yes, Steve – yes, Cathy absent.

Motion to adjust board meeting times 2nd Thursday of the month at 7p.m. for the remainder of 2022, all of 2023 and going forward by Kenneth Bloom seconded by Julia Potratz, voice vote, motion passed. Ryan –yes, Kenneth- yes, Julia, yes, Steve – yes, Cathy absent.

Motion to pay the outstanding bills to Fahey Schulz Law Firm of \$1894.81, DTE of 101.67, and Casair of \$75.00 by Steve Cole seconded by Julia Potratz, voice vote, motion passed. Ryan –yes, Kenneth- yes, Julia, yes, Steve – yes, Cathy absent.

Winfield Township Special Board Meeting

Motion to accept a Zero Tolerance Conflict of Interest policy for all township employees, all planning committee members, all ZBA members by Julia Potratz seconded by Steve Cole, voice vote, motion passed. Ryan –yes, Kenneth- yes, Julia, yes, Steve – yes, Cathy absent.

Motion to have a 6 month moratorium for industrial and residential wind by Julia Potratz seconded by Steve Cole, voice vote, motion passed. Ryan –yes, Kenneth- yes, Julia, yes, Steve – yes, Cathy absent.

Motion to have a 6 month moratorium for industrial and residential solar by Julia Potratz seconded by Steve Cole, voice vote, motion passed. Ryan –yes, Kenneth- yes, Julia, yes, Steve – yes, Cathy absent.

Motion for Ryan VanSolkema to manage a Facebook page to add announcements and township updates for citizen awareness by Steve Cole seconded by Julia Potratz, voice vote, motion passed. Ryan –yes, Kenneth- yes, Julia, yes, Steve – yes, Cathy absent.

Motion to get a P.O. Box at Howard City Post Office for all township mail until we establish a secure drop box at the hall that is inside the building by Julia Potratz seconded by Steve Cole, voice vote, motion passed. Ryan –yes, Kenneth- yes, Julia, yes, Steve – yes, Cathy absent.

Kenneth Bloom and Steve Lane to install a shutoff at the end of the waterline and leaving the outside faucet to prevent freezing of it.

Motion to replace door locks on both doors by Julia Potratz seconded by Steve, voice vote, motion passed. Ryan –yes, Kenneth- yes, Julia, yes, Steve – yes, Cathy absent.

Motion to have Julia appointed to the Planning Committee and for Steve Cole remain to the ZBA by Ryan VanSolkema rollcall vote, voice vote, motion passed. Ryan –yes, Kenneth- yes, Julia, yes, Steve – yes, Cathy absent. ISSUE WAS VOICED BY CATHY K THAT SUPERVISOR CANNOT MAKE A MOTION. REVIEWED BY RYAN WITH LEGAL. SUPERVISOR CAN MAKE MOTIONS AND SECOND THEM. INITIALLED BY RVS AND KOB.

Motion to update/create website with emails for all board members by Steve Cole seconded by Kenneth Bloom, voice vote, motion passed. Ryan –yes, Kenneth- yes, Julia, yes, Steve – yes, Cathy absent.

To have a cleanup day for the hall.

Motion to retain Randy Heckman for snow plowing lawn care by Steve Cole seconded by Julia Potratz, voice vote, motion passed. Ryan –yes, Kenneth- yes, Julia, yes, Steve – yes, Cathy absent.

Report by Kenneth Bloom about access into QuickBooks and needing the credit card to get subscriptions. So far Michael Adams has not talked about a price.

Report by Kenneth Bloom about Gates Rd between Amble and Bailey to be widened and placing crushed concrete. This was determined by the road commission prior to the election.

Winfield Township Special Board Meeting

Public comments:

Mention and discussion about township attorney.

Updating current website.

Recording meeting to YouTube.

Records returning to hall.

Building committee, no contamination, perk passed, survey stakes found. Preliminary floor plans.

Conflict of Interest policy.

Motion to adjourn at 8:30 p.m. by Steve Cole seconded by Julia Potratz. Meeting adjourned.

Ryan VanSolkema, Supervisor

Kenneth Bloom, Clerk

Cathy Killinger, Treasurer