



Scope of Work

New Township Hall

This scope of work is a general plan for the building of a new township hall to be located on 3 acre parcel at the corner of W Elm St (Amble) Parcel # 020-107-001-00 adjacent to Larsen Keeler Park

- Update of existing architectural plans of 40x64 pole barn style building structure to be similar to Pour Michigan Wine bar (north of Cedar Springs).
 - KL Design of Greenville Approximate revisions with 5 architectural stamps and be ready to put out for bid to Qualified Builders.
 - TO be posted and published
- Receive quotes/bid from qualified builders (board meets to discuss pricing/costs to build turnkey/move in ready building).
- Find most cost effective and efficient bid to complete project and finalize design, fixtures and finishes.
- Meet with attorney for contract to be drawn up between township & builder.
- Qualified Builder would take project from start to finish and manage all subcontractors and ensure quality of work as project progresses.
 - Obtain all permits/approvals from county.
 - Secure site (temporary fencing if needed)
 - Proper drainage & pond set up of cleared vacant lot.
 - Entry drive work with Road commission for curbs and proper siting
 - Well & Septic installation.
 - Utility set up (Gas, electric, water)
 - Foundation or post build, solid concrete flooring
 - Secure materials for Building of structure.
 - Parking lot layout, lighting and surface (crushed asphalt or concrete for initial base) to be paved in the future.
 - Landscaping with minimal maintenance plants & fixtures.